

# SwitchKIT

*Making the switch to ValueBank Texas  
as easy as possible.*



ValueBank Texas  
[www.valuebanktexas.com](http://www.valuebanktexas.com)  
Customer Service: 361.888.4451



# SwitchKIT

Making the switch to ValueBank Texas as easy as possible

Interested in switching your accounts to ValueBank Texas, but not sure how to get started?

Follow these simple steps to get started!

## 1) Open A ValueBank Texas Checking Account

- Visit our Web site, [www.valuebanktexas.com](http://www.valuebanktexas.com), to locate the ValueBank Texas branch closest to you.

## 2) Stop Using Your Old Account

- Allow time for outstanding checks to clear
- Destroy your ATM and/or Debit cards, any unused checks and deposit slips.

## 3) Switch Your Direct Deposits To ValueBank Texas

- Use our attached **Direct Deposit Request Form** to make this process easier.
- Mail or drop off form to notify the depositor of your new account information.

## 4) Switch Your Withdrawals To ValueBank Texas

- Use our attached **Automatic Withdrawal Request Form** to assist you in quickly making the switch
- Mail or drop off form to the companies that are drafting your old bank account.

## 6) Close Your Previous Checking Account

- Complete the **Account Closing Request Form** and mail to your old bank.
- Make sure to specify the date to close your account.

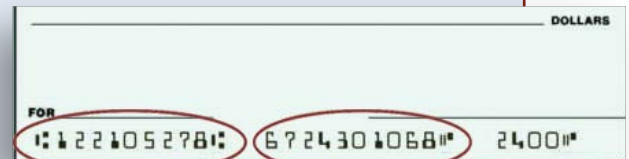
## 5) Sign Up For ValueBank Online Banking

- Sign up for ValueBank Texas' online banking to easily track your deposits, visit a branch or go to our website and click on learn more under My ValueBank Online Login.

### Routing and Account Numbers...

#### How to find them:

1. The **routing number** is the 9-digit number located in the bottom left corner of your check.
2. Your **account number** is the set of numbers appearing just after the routing number.



**Routing Number Account Number**

### CUSTOMER SERVICE

**361.888.4451**

If we can be of any assistance throughout the transition, please call any of our branch locations or our customer service center. Thank you for choosing ValueBank Texas, your local community bank.







